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**2018 philanthropy committee charter**

**Strategic Purpose:**

The mission of the Philanthropy Committee is to be the primary source of ***identifying, soliciting, cultivating and stewarding financial, in-kind and partnership resources*** to support the programs and operations of Girls Rule Foundation (GRF).

\*\*\*The Philanthropy Committee will have assistance from the Board President, GRF CEO, GRF Donor Relations Director, and Committees to facilitate the identification, cultivation, and stewardship of potential donors.\*\*\*

**Experience Desired:**

* Be a connector in the community, willing to engage those who want to invest in the future of girls.
* Have some knowledge and experience (professional, volunteer or other) with fundraising and development practices, standards and codes of conduct.
* Be committed to reaching the goals and financial support requirements to ensure the sustainability of Girls Rule Foundation.
* Ideally, one committee member will have experience with or knowledge of grant writing for non-profit organizations.

**Philanthropy Committee Responsibilities:**

* **Goal**: Identify resources and opportunities to secure at least $80-$100k in contributions, approximately 50% of the 2018 Girls Rule Foundation’s annual fundraising requirement. Members will be asked to:
  + Create opportunities for introduction and/or initiate relationships with prospective donors or sponsorship sources for GR leadership
  + Identify and foster new sources of contributions that share a similar vison and purpose for advancing the GR mission and impact
  + Collaborate with Executive Board to develop three annual prospective donor receptions that will introduce and engage potential donors/sponsors/volunteers,
  + Partner with three GRF Program Committees to support their program’s sponsorship and underwriting needs
  + Maintain appropriate documentation of donor contacts, proposals, reporting and follow-up.
  + Assist in facilitating donor appreciation/stewardship opportunities that support the recognition of current donors and volunteers (i.e. attend workshop/summit/camp visits, mentorship, etc.)
  + Represent the GRF organization with the highest level of professional and ethical standards at all times, respecting the access to confidential and privileged donor information.
  + For those with grant experience -partner with GRF staff to establish grant relationships as well as write and submit proposals for grant requests.

**Philanthropy CHAIR Responsibilities:**

* The Chair will set dates for all monthly committee meetings
* The Chair will manage and support the committee members in their roles
* The Chair will produce the intended impact goal of this committee
* The Chair will participate in a monthly teleconference with the Vice President and President to report activity and achievement of goals
* The Chair will designate a committee member to take minutes of all Philanthropy Committee meetings and send them to CEO and President before the 3rd Wednesday of each month.

**Time commitment:**

* The Committee shall hold at least one meeting per month or as deemed necessary and appropriate by the Chair. Meeting can be in person or as conference call/video.
* This committee requires the initiative and commitment to complete assigned responsibilities in addition to monthly meetings.
* Committee members could expect to serve approximately 15 hours *per month* to achieve the set objectives.

**Structure & Terms:**

* Committee will be led by volunteer chair under the advisement of the Girls Rule Executive Board and consist of no less than 5 and no more than 15 members.
* Chair and committee member’s terms are preferred for two (2) years. A member may not serve more than two (2) consecutive terms on the same committee.
* Committee members will be appointed by the Committee Chair with the approval of the Girls Rule Board President.
* A majority of the Committee members, present and voting, shall constitute a quorum. However, at all times a majority of the Committee, and a majority of a quorum, shall consist of appointed Committee members.
* The Committee may also include other non-appointed persons whose experience and qualifications may assist the Committee in the performance of their oversight responsibilities.
* Relationships and communication is critical to the success of this committee, all members will be asked to make every effort to fulfill their initial 2-year term, but if they are unable to do so, they will promise to assist in identifying a comparable replacement to complete their term.

**Investment:**

All committee members provide leadership in the role and importance of development by making their own personal and/or business contribution of at least $100 to Girls Rule Foundation annually.